Tomlinscote School

October 2026

Dear Parents/Carers

Year 11 Virtual Progress Evening - Online Appointment Booking

I would like to invite you to attend our Virtual Progress Evening for Year 11 Students. It will be held on Thursday 5th November 2026 from 3.30pm to 6.45pm. This is the first progress evening of the year and I hope that you can attend this important evening online (not in school). In year 11 we actually have two progress evenings and the second one in January 2027 will be face to face in school

Staff will make themselves available to parents by appointment only within the scheduled 3.30pm to 6.45pm time period. The prime purpose of this evening is to pick up any concerns that either you, or teaching staff may have regarding the performance of your child in each subject. **Please note that students are expected to join this evening with their parents**.

As your child is entering a key period of transition in their education, you may find it useful to speak with a Careers Advisor. At Tomlinscote, we work with the WMAT Careers Team who are available on request. Students in all year groups are able to book a careers guidance appointment through Miss Livesey and will have a 40 minute one to one appointment with a trained and impartial Careers Guidance Advisor. Parents are very welcome to attend this appointment with their child if desired. If you would like to book a Careers appointment, then please contact Miss Livesey at the school who will arrange this for you.

The school uses an intuitive and easy to use online appointment booking system. This allows you to choose your own appointment times with subject teachers and you will receive an email confirming your appointments. Appointments can be made between 7pm Friday 16th October 2026 (Half term week) until 12.00pm on Wednesday 4th November 2026.

Please visit https://tomlinscote.parentseveningsystem.co.uk to book your appointments. (A short guide on how to add appointments is included with this letter.) Login with your details and the following information:

Student's First Name, (in full, please, e.g. 'Daniel' not 'Dan')

Student's Surname

Student's Date of Birth

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Appointments are at intervals of 5 minutes, there is a running timer indicating how long your appointment has left. This will turn orange when there is one minute until the end of your appointment, your appointment will end automatically after 5 minutes. Please be warned that this end is very sudden and the screen will go black. Due to the sheer number of students we have per year group, it is sometimes not possible for the teachers to see every parent/carer.

Please click on the link below for full instructions on how to use our virtual Progress Evening and I suggest that you access the system well in advance of your first appointment.

http://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-oer-video-call

Yours sincerely

Mr M Venton

Principal