



Tomlinscote School

12 March 2024

Dear Parents and Carers,

RE: Parent Councillor Vacancy

We have one vacancy for a Parent Councillor on the Tomlinscote Academy Quality Council (AQC). Please note that the term 'parent' includes individuals exercising parental responsibility. The Trust has always aimed for a partnership with parents which undoubtedly brings great benefits to the children. One of the most significant ways you can help in promoting this aim is to volunteer to be a Parent Councillor.

Information about the responsibilities of the AQC and the role of a Parent Councillor can be found in our Recruitment Pack attached.

Parent Councillors are welcomed as valued members of the team and play a vital role in ensuring the AQC is aware of the views of parents and the local community. We feel sure that there are parents prepared to take on this important role and give their time and commitment to helping us to continue to improve the school's performance.

If you feel you can help in this capacity please complete the attached application form and return to our HR team, via email at team_hr@prospecttrust.org.uk by **4pm on Thursday 28 March 2024**. Hard copies can be returned to the main school Reception marked for the attention of HR.

Training and support will be available to help you develop into the role. This will include in-house mentoring and support as well as access to external Councillor training.

Please note that for the protection of children all Councillor appointments are subject to a vetting process.

We will inform you of the next steps after the closing date.

If you have any questions about the role of Parent Councillor or would like to discuss the recruitment process, please contact Lu Cross or Rebecca Palmer by telephone on 07514 733 924.

Yours sincerely

Mr R Major
Principal