



## Duke of Edinburgh's Award Expedition – Run by School of Outdoors Limited

Dear Parent / Guardian,

We are pleased to confirm that School of Outdoors have been selected by your school to run the Expedition section for your child's Duke of Edinburgh's Award.

School of Outdoors is an Approved Activity Provider with the Duke of Edinburgh's Award and all our instructors are highly trained and qualified in working with young people on expeditions.

## Start, Dates, Timing and Locations

Event Date/Time ↓	DofE Type	Start Location	End Location	Travel Arrangements
21/03/2021 09:00 to 16:00	Training	Tomlinscote School Tomlinscote way Frimley, GU16 8PY	Tomlinscote School Tomlinscote way Frimley, GU16 8PY	Parents Drop and Collect Participants
21/05/2021 09:15 to 22/05/2021 17:00	Practice	Newlands Corner Car Park Newlands Corner Car Park Drove Road Guildford, Surrey GU4 8SE	Newlands Corner Car Park Newlands Corner Car Park Drove Road Guildford, Surrey GU4 8SE	School Arranging Travel - Meet at the school
26/06/2021 09:00 to 27/06/2021 17:00	Assessment	Rykas Cafe Box Hill Old London Road Mickleham, England RH5 6BY	Rykas Cafe Box Hill Old London Road Mickleham, England RH5 6BY	Parents Drop and Collect Participants

### Travel Arrangements

Are detailed above next to each event. School of Outdoors does not accept any responsibility for travel arrangements.

### Qualifying Conditions

Your child will be assessed on the DofE's 20 conditions and must comply with these in order to successfully complete the qualifying expedition. A copy of these 20 conditions can be found at

<https://www.dofe.org/20conditions/>

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## Remote Supervision

During the Practice and Qualifying expeditions, we will be remotely supervising your child. This involves the safety and well-being of a group being monitored from a distance, with limited direct contact with the group. Remote supervision can take different forms and instructors will move between different types of remote supervision to ensure that the safety of a group is managed without compromising the expedition experience.

## Mobile Phones

One of the great experiences for your child of the expedition section is being away with friends and not having distractions of social media; text messages; etc. As such participants will have one mobile phone per group which is for emergency use only. Should you have any issues or situation arising where you need to get in contact with your child, please call School of Outdoors 24/7 on 07921073430 – we will be able to get a message to your groups instructor to pass onto your child or arrange a call back if necessary.

## School of Outdoors Insurance

School of Outdoors holds the below insurance policies for all clients and staff that take part in any activity being delivered by us.

Public Liability Insurance - £10,000,000

Employer's Liability Insurance - £10,000,000

## Personal Injury Cover

The Duke of Edinburgh's Award Provides Limited Personal Injury Insurance for Leaders and Participants Whilst Undertaking DofE activities.

For Further Information see <https://www.dofe.org/run/insurance/>

Parents/careers may wish to obtain Additional Insurance Cover in case of cancellation (by the customer), lost equipment and medical cover. There are a wide range of insurance companies offering insurance cover

## Risk Management

School of Outdoors will be following all normal risk management procedures and in addition have an live working document for the management of Covid19 this document can be requested via email.

## Parental Consent

We operate an online parental consent system. This system can be accessed at <https://tinyurl.com/SOOPC> This form needs to be completed before we can take your child on any of the trips. If any of the details provided by you on the form change at any time, please email [info@schoolofoutdoors.uk](mailto:info@schoolofoutdoors.uk)

## Equipment

School of Outdoors will be providing

- Tents
- Cooker and Gas
- Maps
- Map Case
- Compasses

- Team First Aid Kit

You will need to provide and when to bring it

Item	Training	Practice	Qualifying
Rucksack (It should have a waist belt)		✓	✓
Water bottle (carry 2 litres in total)	✓	✓	✓
Plastic Plate, Cup and Cutlery		✓	✓
Wooden spoon (2 per team)		✓	✓
Lighter or box of matches to light the stove (2 per team)		✓	✓
Washing up liquid and sponge (2 per team)		✓	✓
Sleeping Bag		✓	✓
Roll Mat		✓	✓
Wash Kit		✓	✓
Walking boots (not trainers)	✓	✓	✓
Waterproof jacket and trousers	✓	✓	✓
Personal medication (sanitary products, blister plasters)	✓	✓	✓
Sun cream		✓	✓
Watch		✓	✓
Camera (at least 1 per team)		✓	✓
Suitable clothing (not jeans or fleece joggers)		✓	✓
Food (the team should of planned a meal and should share the responsibility for buying this)	Own Packed Lunch	✓	✓

Please see the DofE recommended list of equipment <https://www.dofe.org/shopping/kitlist/>

If you have any questions, please email [info@schoolofoutdoors.uk](mailto:info@schoolofoutdoors.uk) or call 079 2107 3430

Regards,

School of Outdoors

**Tomlinscote School**

**Bronze**

**Sep 20 Aug 21**