



Tomlinscote School

26th June 2020

Dear Parents and Carers,

As stated in the parental update yesterday, I have decided to extend “face to face” contact to all the year groups over the remaining weeks. Starting on Monday 29th June, we will be inviting certain tutor groups into school during each afternoon, whilst Year 10 provision continues during the morning. I feel that it is important for the students to meet up with their friends in the form, have a chance to speak to the Tutor and to experience the school environment once again.

The Tutor group sessions will take place in groups of 10 students at a time. On a selected date, the sessions will start at 12.00 noon, 1.00pm and 2.00pm. Each session will last 45 minutes and then the group of students will go home. The Tutors will be organising the groups and will contact the students directly through Google Classroom to let them know the time.

This is the plan for the next couple of weeks:

8R	Monday 29 th June		7R	Monday 6th July
8H	Monday 29 th June		7H	Monday 6th July
8M	Monday 29 th June		7Q	Monday 6th July
8Q	Tuesday 30 th June		7G	Monday 6th July
8G	Tuesday 30 th June		9R	Tuesday 7th July
8X	Tuesday 30 th June		9H	Tuesday 7th July
8Y	Tuesday 30 th June		9Q	Tuesday 7th July
8P	Wednesday 1 st July		9G	Thursday 9th July
8L	Wednesday 1 st July		9P	Friday 10th July
8K	Wednesday 1 st July		9K	Thursday 9th July
7Y	Thursday 2 nd July		9X	Thursday 9th July
7M	Thursday 2 nd July		9Y	Friday 10th July
7L	Thursday 2 nd July		9M	Friday 10th July
7P	Friday 3 rd July		9L	Friday 10th July
7K	Friday 3 rd July			
7X	Friday 3 rd July			

Each group will remain together for the session, which will last approximately 45 minutes. They will not be mixing with other groups of children whilst on the school site.

(continued)

Each student will need to bring the following items to school and I would appreciate it if you could check before bringing them to school:

- Their iPad
- All their pens, pencils and pencil case – they will not be able to share equipment
- A drink if they want one

Students can wear their own clothes and normal mufti rules apply.

Tomlinscote is following the Government guidance to ensure the safety of children whilst at school. I have uploaded a copy of The Prospect Trust Risk Assessment under the red tab on our website if you wish to refer to any detail. At Tomlinscote we have instigated a number of measures to ensure student safety and for the other people using the site. A few key points are highlighted below:

1. The only entrance to the school is through the Front Gate (the Back Gate is shut).
2. Students should not come to school too early as they cannot 'hang around' on the playground.
3. Students have staggered times depending upon which group they are in.
4. Students will be met at the entrance by a member of staff and told which large space to go to.
5. When students enter the space, they should use hand sanitiser that is on the wall and sit at an available chair. That will be their chair the entire time and it is 2m apart from other chairs. We will encourage the students to use the sanitiser as frequently as they wish.
6. Students can wear a face mask if they wish – it is their personal preference if they do or do not.
7. The teacher will highlight where to go in case there is a fire alarm and which set of toilets can be used.
8. At the end of the session, students will make their way direct to the Front Gate.
9. The spaces will then be cleaned down thoroughly for the next session.

The Government emphasise the following in order to ensure their safety:

- They frequently wash their hands with soap and water for 20 seconds and dry thoroughly.
- They clean their hands on arrival at school, before and after eating, and after sneezing or coughing.
- They are encouraged not to touch their mouth, eyes and nose.
- They use a tissue or elbow to cough or sneeze and use bins for tissue waste ('catch it, bin it, kill it').

I would appreciate it if you can go through these with your child before returning to school and if your son/daughter shows signs of being unwell, then please do not send them to school.

I hope that you can see that we have carefully thought how we can have our students safely back at school. It is an unusual time for education but I look forward to seeing more of our students over the following weeks.

Yours sincerely,

Mr Major
Principal