



Tomlinscote School

17th June 2020

Dear Parents and Carers,

I am really pleased to hear that your son/daughter is coming back to school next week and we are looking forward to seeing the majority of Year 10 once again. The school site has been too quiet and it has been brilliant to see a few Year 10 students actually being taught this week. It appears that we now have 87% of the year group coming in and they will be spread throughout the week.

The Year 10 provision next week is based upon one of the three subjects that your son/daughter wanted extra support in or required further challenge in. It will be an opportunity to meet the students, check that they are okay and to assess their knowledge on the work completed since the lockdown. The teaching will focus on the content that has been covered and is revision focussed.

I have sent your son/daughter a letter through their school email today with very specific details about what is happening next week and I will outline a few of the key points below. Students have been allocated a group and we have tried to allocate the normal teacher wherever possible. The size of group will vary depending upon student need but it will not be more than 15 students at any time. The average group size is 6 students. This group have been given a day and a time to be at school for the start of their lesson. Please can you ensure that your child arrives just a few minutes beforehand because we are operating a staggered entry to the school for different groups. The only entrance to the school is through the Front Gate. Each group will remain together for the session, which will last approximately 3 hours in length of time. They will not be mixing with other groups of children whilst on the school site.

We have planned the groups for the week beginning 22nd June. Your son/daughter will have a different day/time for the following weeks.

Each student will need to bring the following items to school and I would appreciate it if you could check before bringing them to school:

- Their iPad (fully charged)
- Their exercise book for the subject chosen
- All their pens, pencils and pencil case – they will **not** be able to share equipment
- A drink and snack if they want one

Students can wear their own clothes because I know that families may want to wash clothes each day and some students have already outgrown their uniform. Normal mufti rules apply.

(continued)

Tomlinscote is following the Government guidance to ensure the safety of children whilst at school. I have uploaded a copy of The Prospect Trust Risk Assessment under the red tab on our website if you wish to refer to any detail. At Tomlinscote we have instigated a number of measures to ensure student safety and for the other people using the site. A few key points that I gave to each student are highlighted below:

- 1. The only entrance to the school is through the Front Gate (the Back Gate is shut).*
- 2. Please do not come to school too early as you cannot 'hang around' on the playground.*
- 3. Students have staggered entrance, break and exit times next week depending upon which group they are in.*
- 4. You will be met at the entrance by a member of staff and told which classroom to go to.*
- 5. When you enter the classroom use hand sanitiser that is on the wall and sit at an available desk. That will be your desk the entire time and it is 2m apart from other desks. Please use the sanitiser as frequently as you wish.*
- 6. You can wear a face mask if you wish – it is your personal preference if you do or do not.*
- 7. Staff will be there to support but remember that they will be 2m apart from you. Please remember this distance when you are walking around school and at break time.*
- 8. Your teacher will highlight where to go in case there is a fire alarm, which set of toilets can be used and where you can have a break in the middle of the session.*
- 9. At the end of the session please make your way direct to the front gate. The classrooms will then be cleaned down thoroughly for the next day.*

The Government emphasise the following in order to ensure your safety:

- You frequently wash your hands with soap and water for 20 seconds and dry thoroughly.*
- You clean your hands on arrival at the setting, before and after eating, and after sneezing or coughing.*
- You are encouraged not to touch your mouth, eyes and nose.*
- You use a tissue or elbow to cough or sneeze and use bins for tissue waste ('catch it, bin it, kill it').*

I would appreciate it if you can go through these with your child before returning to school and if your son/daughter shows signs of being unwell, then please do not send them to school. At Tomlinscote, we are fortunate that our students are often brilliant but I do expect them to adhere to these rules. If they are unable to do so I will contact you in order to collect your son/daughter from school because I need to consider the well-being of the whole Tomlinscote community.

I hope that you can see that we have carefully thought how we can have our students safely back at school. It is an unusual time for education but I look forward to seeing our Year 10s next week and ready to get back on track. Please email me at rmajor@tomlinscoteschool.com if you have any questions.

Yours sincerely,

Mr Major
Principal