

Tomlinscote School & Sixth Form College



A Specialist Language College

Governors' Teaching & Learning Committee Agenda of meeting Monday 3rd July 2017, 6.30pm – Conference Room

Committee Members: Phil Mann (Chair),
Ray Coyne (Community Governor)
Rob Major (Head of School)
Leon Rayner (Staff Governor)
Maite Roel (Community Governor)
Annette Sterr (Community Governor)
Heather O'Connor (Parent Governor)
Chris Taylor (School Representative)
Jacqueline Tonkin (School Representative)

AGENDA

	Subject	Information	Decision	Approval
1.	Apologies for Absence (2 mins)			
2.	Declaration of Interest (2 mins)			✓
3.	Adoption of the Minutes of the Last Meeting (2 mins) Adoption of the Minutes of the meeting held on 20 th March			✓
4.	Matters Arising			✓
5.	Key Stage 3 end of year data review (JAT 20 mins)	✓		
6.	Summary report from Mehar Brar (JAT 20 mins)	✓		
7.	SEF 2 (JAT 20 mins)	✓		

Proposed Dates of Next Meetings: Monday 9th October 2017
Monday 11th December 2017
Monday 19th March 2018
Monday 21st May 2018

All at 6.30pm, in the Conference Room

Tomlinscote School & Sixth Form College

A DfE Designated Language College



Governors' Teaching & Learning Committee Minutes of meeting Monday 3rd July 2017, 6.30 pm – Conference Room

Present: Ray Coyne, Phil Mann, Heather O'Connor, Maite Roel, Ian Hylan, Jacqueline Tonkin

	Agenda Item	Actions
1.	Apologies for absence (2 mins) Annette Sterr, Chris Taylor, Leon Rayner, Rob Major	
2.	Declaration of interest (2 mins) None	
3.	Adoption of minutes of the last meeting (2 mins) Minutes accepted	
4.	Matters Arising We have signed up to the system called ALPS. The ALPS targets are a little higher	
5.	<p>Key Stage 3 end of year data review - Jacqueline</p> <p>Jacqueline circulated colour copies of the summary of data based on the Year 9 reports. The <u>attainment</u> figures show how well the students have performed against the different cumulative level figures, %5+ etc.</p> <p>Discussed why there was variation in the attainment figures. MFL L5+ figures are much lower as the students have less teaching in primary schools and it focusses on spoken skills, with weak written skills. MFL as a faculty have a rigorous marking regime.</p> <p>How were the %s chosen for the progress comparison figures? Largely independently as there are no recent national figures.</p> <p>How were the high prior attainment figures moderated? Jacqueline explained the processes in the subjects coded 'green'.</p> <p>Do the colour codings match that found at KS4? They don't. Partly this is because many subjects are option choices at KS4 with weaker students often not choosing them. It could also reflect strict marking or the students making less progress at KS3.</p>	

	<p>We noted the improvement this year in attainment and progress figures for English and Maths compared to previous years. Also discussed the issues in some subjects in %s moving from L5 to L6 (Art, Music, Technology).</p> <p>The low % Expected Progress in Science was discussed. The origin appears to be overgenerous assessment of the baseline at the first report of Year 7.</p> <p>We then considered the relative performance gaps for different groups of students – Pupil Premium, White British, SEN-K, prior attainment bands</p> <p>The PP gaps were discussed and the strategies highlighted in RM’s report were discussed. The gaps in this area are relatively small.</p> <p>There are only small gaps for White British (and non). While the numbers involved are small, there are significant gaps for SEN-K students and those with low prior attainment. The Hegarty Maths program was discussed as an approach to help with the low figures for the low prior attainment groups. Also noted the sustained improvement in Computing. Summary on the last page.</p>	
6.	<p>Summary report from Mehar Brar (<i>JACQUELINE 20 mins</i>)</p> <p>IH reported to Governors regarding the visit undertaken by Ofsted Inspector, Mehar Brar. The purpose was to carry out a coaching Ofsted. The overall judgement was a secure ‘Good’ and areas for further development are set out in the accompanying paper.</p>	
7.	<p>SEF 2 Quality of teaching, learning and assessment - Jacqueline</p> <p>The committee reviewed the previously circulated SEF 2 – Quality of teaching, learning and assessment. An extended discussion took place on the level of teacher expertise. It was recognised that the vast majority of teachers in the school have degrees in the relevant subject. This was known to be rare amongst local schools. This included discussion about opportunities for lower attaining students to achieve success and examples of specific strategies were discussed, e.g. GASP and Praise Contracts.</p> <p>An extensive discussion took place about the nature of feedback and the expectations of some staff in terms of feedback and marking.</p>	
8.	<p>AoB (HM)</p> <p>Meeting closed at 20.06</p>	

Date & Time of Next Meeting: Monday October 9th 2017, 6:30pm, Conference Room.