

17<sup>th</sup> March 2020

**Dear Parents and Carers** 

## **Urgent School Closure at Tomlinscote at 12.45 today**

I am informing you that unfortunately, Tomlinscote has been forced to close the school at 12.45 today because we have had to close our catering facilities. This is due to sudden staff illness and consequently we cannot provide any food.

The students will be sent home after Period 4 in accordance with our school closure procedures — those parents who indicated on the school closure procedures parent consent form that they wish to have their son/daughter remain in school, will be contacted separately. The students have been asked to go straight home and to contact you when they arrive.

Please note that the school will be open tomorrow and your son/daughter will need to bring a packed lunch/drink with them. I will contact you with an update later on this afternoon.

Yours sincerely

Mr R Major Principal



