



Dear Parent / Guardian,

**Duke of Edinburgh's Award Expedition – Run by School of Outdoors Limited**

We are pleased to confirm that School of Outdoors have been selected by your school to run the Expedition section for your child's Duke of Edinburgh's Award.

School of Outdoors is an Approved Activity Provider with the Duke of Edinburgh's Award and all our instructors are highly trained and qualified in working with young people on expeditions.

## Dates, Timing, Locations and Itinerary

The details of the expedition are as follows:

Date/Time ↓	Type	Travel Arrangements	Start Location	End Location	Price
16/03/2020 09:00 to 17:00	Training	Parents Drop and Collect Participants	Tomlinscote School Tomlinscote Way Frimley, Surrey GU16 8PY	Tomlinscote School Tomlinscote Way Frimley, Surrey GU16 8PY	30.00
21/05/2020 09:00 to 17:00	Practice	School Arranging Travel - Meet at the school	Rykas Cafe Car Park Old London Road Box Hill, Dorking Surrey RH5 6BY	Rykas Cafe Car Park Old London Road Box Hill, Dorking Surrey, RH5 6BY	30.00
05/06/2020 09:00 to 06/06/2020 17:00	Assessment	School Arranging Travel - Meet at the school	Newlands Corner Car Park Drove Road off the A25 Shere Road Albury Guildford, Surrey GU4 8SE	Newlands Corner Car Park Drove Road off the A25 Shere Road Albury Guildford, Surrey GU4 8SE	65.00
				<b>Total Cost</b>	<b>125.00</b>

## **Travel Arrangements**

Are detailed above next to each event. School of Outdoors does not accept any responsibility for travel arrangements.

## **Cost**

The total amount payable to School of Outdoors is detailed above. Your school may charge additional fees for transport or administering the award. The amount detailed above will be collected via your school.

## **Qualifying Conditions**

Your child will be assessed on the DofE's 20 conditions and must comply with these in order to successfully complete the qualifying expedition. A copy of these 20 conditions can be found at <https://www.dofe.org/20conditions/>

## **Remote Supervision**

During the Practice and Qualifying expeditions, we will be remotely supervising your child. This involves the safety and well-being of a group being monitored from a distance, with limited direct contact with the group.

Remote supervision can take different forms and instructors will move between different types of remote supervision to ensure that the safety of a group is managed without compromising the expedition experience.

## **Equipment**

School of Outdoors will be providing all the group equipment needed (tents, cooker, gas, first aid kit and navigational aids).

Your child will need to provide the following equipment as part of the expedition:

- Sleeping bag
- Roll mat
- Walking boots
- Suitable clothing
- Food and drink

(please see the DofE recommended list of equipment <https://www.dofe.org/shopping/kitlist/>).

## **Mobile Phones**

One of the great experiences for your child of the expedition section is being away with friends and not having distractions of social media; text messages; etc. As such participants will have one mobile phone per group which is for emergency use only. Should you have any issues or situation arising where you need to get in contact with your child, please call School of Outdoors 24/7 on 07921073430 – we will be able to get a message to your groups instructor to pass onto your child or arrange a call back if necessary.

## **School of Outdoors Insurance**

School of Outdoors holds the below insurance policies for all clients and staff that take part in any activity being delivered by us.

Public Liability Insurance - £10,000,000

Employer's Liability Insurance - £10,000,000

## **Personal Injury Cover**

The Duke of Edinburgh's Award Provides Limited Personal Injury Insurance for Leaders and Participants Whilst Undertaking DofE activities.

For Further Information see <https://www.dofe.org/run/insurance/>

Parents/careers may wish to obtain Additional Insurance Cover in case of cancellation (by the customer), lost equipment and medical cover. There are a wide range of insurance companies offering insurance cover

## **Parental Consent**

We operate an online parental consent system. This system can be accessed at

<https://schoolofoutdoors.knack.com/portal#parental-consent-form> This form needs to be completed before we can take your child on any of the trips. If any of the details provided by you on the form change at any time, please email

[info@schoolofoutdoors.uk](mailto:info@schoolofoutdoors.uk)

If you have any questions, please email [info@schoolofoutdoors.uk](mailto:info@schoolofoutdoors.uk) or call 07921073430

Regards,

School of Outdoors