

Careers Provider Access Statement

Introduction

This policy statement outlines the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information, advice and guidance about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in Years 7-11 are entitled to find out about Further Education establishments and qualifications, technical education qualifications and apprenticeships opportunities as part of an ongoing Careers programme. Tomlinscote's Careers Programme provides information on the full range of education and training options available at each transition point.

All pupils are entitled to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies, group discussions and taster events. In addition, all pupils are entitled to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

A provider wishing to request access to Tomlinscote students should contact:

Helene Livesey, Assistant Principal (CEAIG Lead)

Telephone: 01276 709050 (ext. 246)

Email: hlivesey@tomlinscoteschool.com

Opportunities for access

Tomlinscote runs a comprehensive Careers Education programme throughout Years 7-11. Please see the 'Careers' section of our website for details of this programme. In addition to the specified activities throughout the year, all year groups have access to half termly assemblies and focus groups related to differing Careers. A provider wishing to request access to take part in this programme should contact Helene Livesey on the details above.

Premises and facilities

The school will make the Main Hall, classrooms or meeting rooms available for discussions between providers and students, as appropriate to the activity. The school will also make

available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the CEAIG Lead or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant literature at the Learning Centre, which is run by the Learning Centre Manager and overseen by the Assistant Principal (CEAIG Lead). The Learning Centre is available to all students throughout the school day, including before and after school.