



# Minutes of Academy Quality Council Meeting

PART 1

Date: Monday, 8 October 2018  
Time: 6.30 pm  
Location: Tomlinscote School, Frimley

**Present:**

Ray Coyne, (Community Councillor) (RC) - Chair  
Muir Laurie, (Community Councillor) (ML) – Vice- Chair  
Rebecca Davis (Parent Councillor) (RD)  
Heather O'Connor (Parent Governor) (HO)  
Leon Rayner (Staff Councillor) (LR)  
Maite Roel (Community Councillor) (MR)

**In Attendance:**

Ian Hylan (Executive Principal)  
Lindsay Gowland (Clerk)

**Apologies for absence:**

Philip Mann (Parent Councillor, Vice-Chair)  
Colin Cavan (Community Councillor)

Minute No	Item	Action
1.	<p><b>Welcome, Apologies for Absence, Declarations of Interest</b></p> <p>The Chair opened the meeting at 6.30pm. Apologies were received and accepted from Phil Mann and Colin Cavan. The meeting was quorate.</p> <p>Councillors were reminded to complete the Register of Interests. There were no declarations for specific agenda items.</p>	
2	<p><b>The Prospect Trust</b></p> <p>Simon Jarvis, CEO of TPT addressed the meeting. He noted that this was the first time that a 11-18 school and sixth form college had come together in a Trust. Although there were challenges ahead, things looked positive. The Academy aimed to improve resources, including estates and there were great opportunities for staff development.</p> <p>The AQC's focus should be on performance. In response to a question he acknowledged that there was a requirement for a review of vocational courses as few students opted for them and they did not appear to be an effective use of resources. However, he was unable to give a timetable for this. The AQC was reassured that value added would be the measure of success, not attainment, even if that affected league table results.</p>	

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3	<p><b>Constitution of the AQC</b></p> <p>i) It was confirmed that RC would be Chair and PM Vice-Chair for 1 year, to 31 August 2019. Elections would be held at the last meeting of the Academic year.</p> <p>ii) No Councillors term of office was due to expire this term and no Councillors had been elected since the last meeting.</p> <p>iii) There was a vacancy for one Staff Councillor and an election would be held shortly.</p> <p>iv) The Salaries Committee would comprise: Colin Cavan, Maite Roel and Ray Coyne. This Committee would be dissolved once pay related issues from 2017/18 had been concluded.</p>	Clerk
4	<p><b>Adoption of the Minutes of the Last Meeting</b></p> <p>The Minutes of the LGB meeting held on 9 Jul 18 were adopted</p>	
5	<p><b>Matters Arising (not covered elsewhere)</b></p> <ol style="list-style-type: none"> <li>1. IH reported that the school had not been successful in its bid to become a language hub.</li> <li>2. Minute 9: storage of safeguarding data – this item would be carried forward to the next meeting.</li> <li>3. The Chair of the salaries committee outlined the proposed pay award that would be recommended to TPT. It was noted that the proposed award was well within the budget.</li> </ol>	Clerk
6	<p><b>2018 Exam Results</b></p> <p>IAH explained the ALPS system to the meeting and he highlighted that it was particularly difficult to analyse the school's A level results, due to the small class sizes. The individual subject's score was derived from comparison of the grade achieved in each subject compared to the performance across the country. The score was then compared to a 'thermometer' based on the relative difficulty of each subject. The sixth form quality indicator was 5, matching the target and an encouraging improvement on the previous year. The scores for individual subjects were discussed together with reasons for the scores.</p> <p>RM issued the Year 11 Tracking sheet and explained the Progress 8 measure. In essence, a basket of 10 subjects was used to examine progress (where maths and English were counted twice). The school's results were compared to the national cohort in order to assess whether or not they had attained more or less in comparison. The Progress 8 score was a measure of the difference, in fractions of a grade, of gap between what was expected, and what was achieved, averaged across all students. As the Progress 8 'benchmarks' changed each year, it was not possible to carry out direct year on year comparisons. The unvalidated score of +0.16 was encouraging and judged to be 'above average'.</p>	

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	<p>In response to a question, RM commented that the maths result was down a little from last year but that English had improved. The GCSE results were pleasing with English attainment at grade 4+ of 88% and Maths 80%.</p> <p>The pupils had performed well in Spanish, Music, Food Prep, Biology, Physics, History, Geography and Combined Science. Computing, drama and PE had not done so well, but this could partly be ascribed to the change in moderation for PE.</p> <p>There was an issue with boys underperforming. The gender difference was 0.78 which was larger than expected. Despite a number of interventions, high prior attainment boys were still underperforming at GCSE and the mentoring had appeared to make little difference.</p> <p>The disadvantage gap was - 0.34. This was better than projections had indicated but little changed from 2017. Information from other schools indicated that nationally Pupil Premium students had not done well under the new grading system.</p> <p>The meeting agreed that there was a requirement to look into the language results further. It was noted that the RS syllabus now required much more subject knowledge and less skills based. This was a disincentive for students.</p> <p>IH noted that the school needed to think about exactly what curriculum best suited the needs of students, rather than choices aimed at boosting the Progress 8 score.</p>	
7	<p><b>Surrey Schools Learning Partnership</b> It was explained that the Surrey Schools Learning Partnership was a new structure to offer training and support to individuals and schools. It is run by Surrey Schools and aims to provide School To School support.</p>	
8	<p><b>Procedural Matters</b></p> <ol style="list-style-type: none"> <li>1. The AQC agreed that meetings should be closed.</li> <li>2. The AQC agreed to be bound by the statement that “<i>members of the AQC must respect the confidential nature of discussions and not disclose their business or decisions</i>”.</li> </ol>	
9	<p><b>Appointments of 2018/19</b> The following appointments were confirmed:</p> <ol style="list-style-type: none"> <li>1. Councillor responsible for Looked After Children – PM</li> <li>2. Child Protection/Safeguarding Councillor – PM</li> <li>3. SEND Councillor – HO</li> <li>4. Councillor responsible for liaison with the CEO of TPT in the event of a (Child Protection) allegation against the HT/Principal – PM</li> </ol>	PM, HO

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10	<p><b>Dates of Next Meetings</b></p> <p>The date of the next meetings were confirmed as</p> <ul style="list-style-type: none"> <li>a. Mon 3 Dec 18</li> <li>b. Mon 4 Feb 19</li> <li>c. Mon 18 Mar 19</li> <li>d. Mon 20 May 19</li> <li>e. Mon 8 Jul 19</li> </ul> <p>There being no other business, Part 1 of the meeting closed at 2010.</p>	All
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